



Oversight and Governance

Chief Executive's Department

Plymouth City Council

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Delegated Decisions

Delegated Executive/Officer Decisions

Delegated Executive and Officer decisions are published every week and are available at the following link - <https://tinyurl.com/ms6umor>

Cabinet decisions subject to call-in are published at the following link - <http://tinyurl.com/yddrql6>

Please note – urgent decisions and non-key Council Officer decisions cannot be called in. Copies of the decisions together with background reports are available for viewing as follows:

- on the Council's Intranet Site at <https://modgov/mgDelegatedDecisions.aspx>
- on the Council's website at <https://tinyurl.com/jhnax4e>

The decisions detailed below may be implemented immediately.

Delegated Decisions

I. Councillor Mark Shayer, Deputy Leader of the Council:

- I.1. Urgent Decision - Suspension of Domestic Garden Waste Collection

(Pages 1 - 12)

EXECUTIVE DECISION

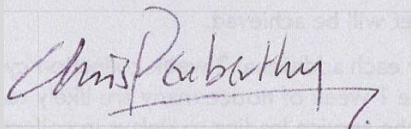
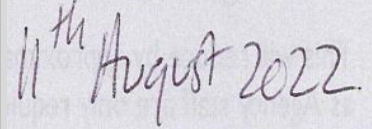
made by a Cabinet Member




REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – DL02 22/23

Decision	
1	Title of decision: Suspension of Domestic Garden Waste Collection
2	Decision maker (Cabinet member name and portfolio title): Councillor Mark Shayer, Deputy Leader of the Council (On behalf of the Leader)
3	Report author and contact details: Philip Robinson, Service Director. Philip.Robinson@plymouth.gov.uk
4	Decision to be taken: To suspend Garden Waste Collections for the remainder of the 2022 season.
5	Reasons for decision: This decision has been taken to help mitigate the £13.6m shortfall in Council budget for the 2022/23 financial year.
6	Alternative options considered and rejected: Collections could continue but this would not achieve the identified financial saving. Collections could be suspended immediately resulting in a slightly higher saving, however this would leave residents with fully or part filled wheelie bins and would contradict our previous communication that Services will restart on the 15 August 2022. The collection frequency could be reduced, i.e monthly collections, but again this would not achieve significant savings as the Agency staff used to deliver the service would still need to be retained.
7	Financial implications and risks: On the basis that an urgent decision is made and collections are suspended after the 26 th August then a total saving of £200k for the 2022/23 budget will be achieved. This will reduce by approximately £30k for each additional 2 week collection cycle we deliver, however as Agency staff are only required to provide 1 week of notice many are likely to leave the Council much sooner leaving us unable to fully resource the service leading to delays in collections.

8	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes	No	Per the Constitution, a key decision is one which:
			X	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
			X	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million
		X	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.	
	If yes, date of publication of the notice in the Forward Plan of Key Decisions	N/A		
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	This decision links to our core value set out in the Corporate Plan that we are responsible and our commitment to provider value for money.		
10	Please specify any direct environmental implications of the decision (carbon impact)	<p>Mileage by refuse lorries will reduce considerably thus reducing emissions and use of fuel. However, there will likely be an increase in private car journeys made to the Recycling Centres as residents dispose of Garden Waste.</p> <p>Garden Waste also contributes towards the Council's Recycling statistics and therefore if more residents home compost this will lead to a reduction in our Recycling proportions.</p>		
Urgent decisions				
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes	X	(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No		(If no, go to section 13a)
12a	Reason for urgency:	To help reduce the Council's budget pressure for 2022/23. The urgency is to ensure we can give residents clear information on when the service will be ending. Also, as per section 7, if this decision is delayed it is likely that we will not have enough staff to provide the service thus resulting in failure to meet our service standards and increased missed collections.		
12b	Scrutiny Chair Signature:		Date	

	Scrutiny Committee name:	Performance, Finance and Customer Experience Overview and Scrutiny Committee		
	Print Name:	Chris Penberthy		
Consultation				
I3a	Are any other Cabinet members' portfolios affected by the decision?	Yes	<input checked="" type="checkbox"/>	
		No	<input type="checkbox"/>	(If no go to section I4)
I3b	Which other Cabinet member's portfolio is affected by the decision?	Councillor Bill Wakeham, Cabinet Member for Environment and Street Scene		
I3c	Date Cabinet member consulted	08 August 2022		
I4	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes	<input type="checkbox"/>	If yes, please discuss with the Monitoring Officer
		No	<input checked="" type="checkbox"/>	
I5	Which Corporate Management Team member has been consulted?	Name	Anthony Payne	
		Job title	Strategic Director for Place	
		Date consulted	08 August 2022	
Sign-off				
I6	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS34 22/23	
		Finance (mandatory)	djn.22.23.96	
		Legal (mandatory)	EJ/38851/11.8.22	
		Human Resources (if applicable)		
		Corporate property (if applicable)		
		Procurement (if applicable)		
Appendices				
I7	Ref.	Title of appendix		
	A	Briefing Report: Garden Waste Suspension 2022		
	B	Equalities Impact Assessment: Garden Waste Suspension 2022		
Confidential/exempt information				
I8a	Do you need to include any			(Keep as much information as possible in the

	confidential/exempt information?	No	briefing report that will be in the public domain)					
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title:							
Background Papers								
19	<p>Please list all unpublished, background papers relevant to the decision in the table below.</p> <p>Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</p>							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Cabinet Member Signature								
20	<p>I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.</p>							
Signature				Date of decision	11/08/2022			
Print Name	Councillor Mark Shayer, Deputy Leader.							

EXECUTIVE DECISION BRIEFING PAPER

Garden Waste Suspension 2022



1. EXECUTIVE SUMMARY

This paper provides supporting information for the Executive Decision to suspend the Garden Waste Collection Service for the remainder of the 2022 season. This decision is to be taken to help address the identified £13.6m shortfall in the Council's 2022/23 budget. A single 2 week collection cycle will be provided from the 15 August to ensure each household is offered a final collection for this season. This decision does not relate to the 2023 season.

2. BACKGROUND

The Council provides a 2 weekly Garden Waste household collection to 58,398 households across the City. This is a non-statutory service which the Council provide without additional charge to our residents, unlike many other Local Authorities who levy a charge for collections.

As the service is seasonal the Council employ Agency staff from March to November to bolster our workforce. There are 14 Agency employees currently allocated to this service.

The Service was temporarily suspended for 4 weeks from the 18 July 2022 and is due to recommence on the 15 August 2022. This suspension was due to a high level of absenteeism across other waste services which was impacting on our Service Standards. The decision to suspend the service for the remainder of the 2022 season is wholly linked to the opportunity to help mitigate the Council's forecast budget deficit for this year.

3. FINANCIAL

Taking into account fuel, vehicle costs and Agency staffing costs the forecast saving if this service is suspended from the 26 August 2022 for the remainder of the season will be £200k.

This saving will reduce by approximately £30k for each additional 2 week collection cycle we deliver.

4. ALTERNATIVE OPTIONS

Collections could continue but this would not achieve the identified financial saving.

Collections could be suspended immediately resulting in a slightly higher saving, however this would leave residents with fully or part filled wheelie bins and would contradict our previous communication that Services will restart on the 15 August 2022.

The collection frequency could be reduced, i.e monthly collections, but again this would not achieve significant savings as the Agency staff used to deliver the service would still need to be retained.

5. IMPACT

5.1 Residents.

The Council hold email addresses for each participating household who receive the service and will therefore directly notify them of the change. As we intend to deliver a full collection cycle prior to suspension, giving each household a single final collection, residents will be aware to ensure they are

able to make other arrangements such as home composting or taking items to the tip for garden waste materials accumulated after their last collection.

5.2 Agency staff.

Of the 14 Agency staff used to fulfil this service the Waste Service will retain 5 of them to temporarily backfill substantive posts for general and recycling collections. This does however mean that we will end the assignments for 9 individuals earlier than planned. These Agency staff will be given over 2 weeks of notice which is in excess of the single week required by either party. The Agency have advised that there is significant demand for people for other positions, including some positions elsewhere in the Council, and therefore foresee no issues with securing alternative roles.

As Agency staff are only required to provide 1 week of notice many are likely to leave the Council much sooner leaving us unable to fully resource the service leading to delays in collections.

5.3 Environment

Mileage by refuse lorries will reduce considerably thus reducing emissions and use of fuel. However, there will likely be an increase in private car journeys made to the Recycling Centres as residents dispose of Garden Waste.

Garden Waste also contributes towards the Council's Recycling statistics and therefore if more residents home compost this will lead to a reduction in our Recycling proportions.

6. RISK

Should the implementation of a decision be delayed it is likely Agency staff will start to leave and secure employment elsewhere, this would leave the Council unable to fully resource the service leading to delays in collections.

7. DECISION SUMMARY

The Deputy Leader of the Council, Cllr Mark Shayer, is to approve the following:

- The suspension of the Garden Waste Collection Service for the remainder of the 2022 season.

EQUALITY IMPACT ASSESSMENT

Street Scene and Waste - Garden Waste Online Registration



STAGE 1: WHAT IS BEING ASSESSED AND BY WHOM?

What is being assessed - including a brief description of aims and objectives?	The suspension of the Garden Waste collection service for the remainder of the 2022 season.
Author	Andy Sharp
Department and service	Street Scene & Waste - Waste Collection
Date of assessment	11 August 2022

STAGE 2: EVIDENCE AND IMPACT

Protected characteristics (Equality Act)	Evidence and information (eg data and feedback)	Any adverse impact See guidance on how to make judgement	Actions	Timescale and who is responsible
Age	<p>We do not have a detailed age profile of our customers from our surveys but from Census data the % of the population represented by age is as follows;</p> <p>0-4 years – 6%</p> <p>5-9 years – 5%</p> <p>10 -14 years – 5%</p> <p>15-19 yrs. – 7%</p> <p>20 -24 yrs. – 10%</p> <p>25 -29 yrs. - 7%</p>	<p>Residents who do not have home composting facilities may struggle with alternative disposal of garden waste material such as taking items to the Recycling Centre.</p> <p>.</p>	<p>Precedent has been set in 2020 when the entire service was suspended for the season due to Covid19. Residents will be encouraged to support relatives and neighbours who need additional help.</p>	<p>Communications Team</p>

	<p>30 -34% - 6%</p> <p>35 -39 – 6%</p> <p>40 -44 yrs. – 7%</p> <p>45 -49 yrs. – 7%</p> <p>50 -54 - 6%</p> <p>55-59 yrs. – 5%</p> <p>60 -64 yrs. – 6%</p> <p>65 – 69 yrs. – 6%</p> <p>70- 74 yrs. – 4%</p> <p>75 -79 yrs. – 3%</p> <p>80-84 yrs. – 2%</p> <p>85+ -2%</p> <p>23% are 19 years or younger</p> <p>43% are 19 -49 years</p> <p>17% are 50 to 64 years</p> <p>17% are 65 years plus</p>			
Disability	<p>30,000 people in Plymouth will have some form of Mental Health issue. 0.8 % (2118) of those registered with a GP as listed on the Mental Health register.</p> <p>A total of 31,164 (28.5% of households) people declared themselves as having a long term disability in the 2011</p>	<p>Some residents who do not have home composting facilities may struggle with alternative disposal of garden waste material such as taking items to the Recycling Centre.</p> <p>.</p>	<p>Precedent has been set in 2020 when the entire service was suspended for the season due to Covid19. Residents will be encouraged to support relatives and neighbours who need additional help.</p>	<p>Communications Team</p>

	<p>Census. This is compared the national average of 27.7%.</p> <p>10% of Plymouths population have their day to day activities limited by a long term disability or long term health problem</p> <p>1224 adults currently registered with a GP in Plymouth have some form of learning disability</p>			
<p>Faith/religion or belief</p>	<p>58.1% (148,917) people identify themselves as Christian. This has decreased from 73.6% reported in 2001</p> <p>32.9% of the population stated that they had no religion</p> <p>Those stating Hindi, Buddhist, Sikh, or Jewish religion totalled less than 1% combined</p>	<p>No adverse impact is anticipated</p>	<p>NA</p>	<p>NA</p>
<p>Gender - including marriage, pregnancy and maternity</p>	<p>Overall 50.6% of the population of Plymouth are women and 49.4% are men. This reflects the national figure of 50.8% women and 49.2% men.</p> <p>There were 3280 births in 2011. Birthrate trends have been on the increase since 2015.</p> <p>Areas with the highest Birthrate are;</p> <p>Stonehouse 142</p>	<p>No adverse impact is anticipated</p>	<p>NA</p>	<p>NA</p>

	<p>Whitleigh 137 Devonport 137</p> <p>Of residents aged 16 or over 90,765 (42.9%) are married 5,190 (2.5%) are separated and still legally married or legally in a same sex civil partnership</p>			
<p>Gender reassignment</p>	<p>There are no official estimates for gender reassignment at either a national or local level. However in a Home Office funded study (GIRES, Gender Identity Research and Education Society) estimated that between 3000,000 and 500,000 are experiencing some degree of gender variance nationally. If we apply this to Plymouth this equates to between 1,200 and 2000 adults.</p>	<p>No adverse impact is anticipated</p>	<p>NA</p>	<p>NA</p>
<p>Race</p>	<p>92.9 of Plymouths population identify themselves as White British</p> <p>7.1% identify as Black and Minority Ethnic (BME)</p> <p>White (other) 2.7 %</p> <p>Chinese (0.5%)</p> <p>Other Asian (0.5%)</p> <p>Our recorded BME population rose from 3% in 2001 to 6.7% in the 2011 census.</p>	<p>No adverse impact is anticipated</p>	<p>NA</p>	<p>NA</p>

Sexual orientation - including civil partnership	There is no definitive data on sexual orientation at a local or national level, however a recent estimate from 2015 ONS Annual Population Survey (APS) suggests that; 1.7% of UK is LGB. This equates to just over 3,600 people in Plymouth	No adverse impact is anticipated	NA	NA
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STAGE 3: ARE THERE ANY IMPLICATIONS FOR THE FOLLOWING? IF SO, PLEASE RECORD ACTIONS TO BE TAKEN

Local priorities	Implications	Timescale and who is responsible
Reduce the gap in average hourly pay between men and women by 2020.	n/a	NA
Increase the number of hate crime incidents reported and maintain good satisfaction rates in dealing with racist, disablist, homophobic, transphobic and faith, religion and belief incidents by 2020.	It is not anticipated that there will be any implications involving hate crime incidents as a result of the proposed change.	NA
Good relations between different communities (community cohesion)	It is not anticipated that there will be any implications involving the relations between communities as a result of this scheme	NA
Human rights Please refer to guidance	It is not anticipated that there will be any implications involving human rights as a result of this scheme	NA

STAGE 4: PUBLICATION

Responsible Officer: Andy Sharp

Date: 11 August 2022

Interim Head of Service

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